



ACE WINDOWS NE

MANUAL HANDLING

Although every effort is made to reduce loads to a level where there is little risk of injury, we accept that this cannot always be achieved, particularly in relation to;

- The removal of doors and windows frames
- The fitting of doors and window frames
- The loading and unloading of goods
- The unloading of waste materials
- The fitting of window frames

Recommendations arising from the risk assessments are implemented by managers, and employees are instructed in the outcome. We ensure that two persons are available where the risk assessment identifies the need. Safety footwear and suitable gloves are supplied to Window Fitters and the Surveyor.

Employees involved in significant lifting are trained in the safe techniques to use and instructed to report to their line manager any health concerns that may make manual handling less safe for them. Where we have specified the use of equipment or safe systems of work to reduce manual handling risks, staff are trained in the system of work.

For staff who are not expected to carry out significant lifting and therefore do not receive detailed manual handling training, we make it clear during induction training that they are not permitted to undertake these types of activities.