



ACE WINDOWS NE

HEALTH AND SAFETY INFORMATION

The following instructions are to benefit you as the employee and help to avoid a potential injury to yourself and others. Please follow the guidelines carefully.

Personal Protective Equipment (PPE):

Ensure you are wearing the correct safety equipment for the operation you are performing. Overalls, safety boots, welding gloves, masks, welding masks, goggles and ear defenders are essential PPE wherever reasonable practicable.

Machinery / Equipment:

All equipment must only be used if all the safety guards are in place and working correctly.

Regular maintenance to be carried out on machinery.

All machinery to be kept clean and tidy.

When Lifting:

All materials to be stored at low levels with heavy materials transported on the forklift.



When Carrying:

Leave the route to the despatch door clear of any obstacles e.g. signs, metal, bins, pallets or boxes etc.

When Team Handling:

Communication is imperative. Operators to talk to each other as they are lifting heavy materials together. Eg 1,2,3, lift.

Clear work station before lifting.

Make sure floor is hazard free.