



ACE WINDOWS NE WORKING AT HEIGHT CHECK LIST

Work

Location:.....

YES	NO	N/A	
			Considering the type of work and duration is the access equipment to be used the most appropriate for the task?
			Are the Environmental conditions suitable for working at height? (Wind, Rain, Cold, Ice, Slippery, Heat, Glare, ect)
			Has suitable warning signage / barriers been erected to prevent unauthorised access to the area and protect the public
			Is the area free from overhead power cables and / or other underground services?
			On inspection are the ladders / stepladders and trestles free from visible safety defects?
			On inspection of the ground /terrain / work surface, is it suitable for the ladder / step ladder / working platform.

YES	NO	N/A	
			Is the ladder secured at the top and bottom
			Does the ladder require "footing" by a person
			Are the step ladder / podium platform (securing brackets) secured and in locked in place before climbing
			Has a safe method for getting equipment / tools to work location / platform been identified?
			Can 3 points of contact be maintained ?
			Is it safe to climb and has it been pre- tested as a stable working platform?
			Is personal protective equipment available and is it being worn? <input type="checkbox"/> - Head <input type="checkbox"/> - Eye <input type="checkbox"/> - Hand <input type="checkbox"/> - Body <input type="checkbox"/> - Feet
			NOTE: IT IS ACE WINDOWS NE LONE WORKER POLICY THAT NO PERSON WILL WORK OFF A LADDER IF LONE WORKING

PRINT NAME	SIGN	DATE.....
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