

Risk assessment form

Area location: Ace Windows		Date:16/5/2017
Identify the hazard	Who can be harmed? *	Rank
Driving on Public Roads	Employees	✓ Medium
	Client staff	○
	Contractors	○
	Visitors	○
	General public	✓
	Other(s)	○
Identify the consequences in detail (that is, what type of harm or loss can occur)		
<p>Worker could suffer minor serious and fatal injuries in a RTC</p> <p>Members of the Public suffer minor serious fatal injuries</p> <p>Crush injuries to fellow workforce and public when reversing</p>		
List the existing control measures		
All employees have a full driving license, (details are checked on induction)		
All Employees drive free from drink and drugs		
All employees abide to the highway code and drive to speed limits		
Managers to agree safest traffic routes		
Ensure loads are stable and secure		
All staff competent in driving vehicles and ensure pre start checks are carried out		
Signalmen are to be used for all reversing operations and keys are removed when not in use		
If a breakdown occurs, driver to stop in a safe position and switch off the engine. If safe to do so, Driver and passengers to leave the vehicle and move to a place of safety.		
Office telephone number Stored in mobile phones		
If involved in accident Employees must stay at the scene		

First Aid kits situated in Company vehicles

Actions required (list any additional actions that may be required to further reduce risks)
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Carry on with good working practices

Risk assessment carried out by R Pyne

16/5//2017

Overall risk presented (after control measures are implemented)

12
